

GUIDELINES FOR TICKET DONATIONS

UPON COMPLETION

PLEASE EMAIL THE COMPLETED FORM TO THEATRE CALGARY.

EMAIL
charitytickets@theatrecalgary.com

*Thank you for your request.
Only those requests accepted
will be contacted*

Theatre Calgary is a Not-for-Profit Charitable Foundation

As per Theatre Calgary's Privacy Policy, your information collected will only be used strictly by Theatre Calgary for the purpose of your donation request. Your information will not be distributed to outside sources.

Theatre Calgary is a not-for-profit registered charity and is pleased to support many community and charity events each year by donating performance tickets to charity fundraising events. Each season Theatre Calgary provides over 2500 tickets to over 300 local charities and fields over 3000 requests. Given the success of this program, and the large number of requests ticket donations are limited and must meet specific criteria.

Recipients of tickets must satisfy one of the following criteria:

- A sponsor or subscriber to Theatre Calgary
- The organization must be a non-profit registered charity
- The event is an arts or community event

Consideration will also be given to events that:

- Recognize the Theatre Calgary through signage and/or program mention
- Allow cross promotion opportunities and reciprocal donations

In order to allow sufficient time to review your request, all requests should be received at least 4 weeks in advance of the event.

Theatre Calgary has a limited number of tickets available for donation per month. Once this allotment of tickets has been awarded, we are unable to accommodate other donation requests. Each charity will only be eligible to receive one donation per calendar year. As multiple events often benefit the same charity organization, please be advised that a donation to your charity may have already been issued through another event.

PLEASE NOTE

Restrictions apply on tickets donated. Donations will be made for **select performances only**. All ticket donations must be accepted as awarded. No cash value. In the event of a cancellation of a performance or full play run, Theatre Calgary will not be able to offer replacement tickets in lieu.

TICKET DONATION REQUEST FORM

UPON COMPLETION

PLEASE EMAIL THE COMPLETED FORM TO THEATRE CALGARY.

EMAIL
charitytickets@theatreocalgary.com

*Thank you for your request.
Only those requests accepted
will be contacted*

Theatre Calgary is a Not-for-Profit Charitable Foundation

As per Theatre Calgary's Privacy Policy, your information collected will only be used strictly by Theatre Calgary for the purpose of your donation request. Your information will not be distributed to outside sources.

CONTACT INFORMATION

NAME OF CHARITY NAME OF COMPANY ORGANIZING (IF DIFFERENT FROM CHARITY)

ADDRESS

CITY PROVINCE POSTAL CODE

PHONE NO. EMAIL

EVENT DETAILS

NAME OF CHARITY EVENT

DATE OF EVENT LOCATION OF EVENT

SHORT DESCRIPTION OF EVENT

IF YES, PLEASE PROVIDE YOUR CHARITABLE REGISTRATION NO.

May we contact you to request a reciprocal donation for use at one our upcoming charity events? Yes
No

IF YES, WHEN DO YOU REQUIRE CONFIRMATION BY?

Will you provide a profile for Theatre Calgary in any printed materials (event programmes, advertising etc.)? No

Has your organization received a ticket donation from Theatre Calgary in the past 12 months? Yes
No

TICKET DELIVERY METHOD

Please mail tickets to the address listed above

Please mail tickets to this address